

Village of Kinderhook
Historic Preservation Commission
Regular Meeting on December 17, 2015

Present: Ken Neilson - Chairperson, Ruth Piwonka, Rod Blackburn, Randal Dawkins,
Robert Puckett - Trustee Liaison

Absent: Timothy Husband, Glenn Smith - Code Enforcement Officer

Others Present: Paul Calcagno, Renee Shur, Andrew Pellettieri

K. Neilson brought the meeting to order at 7:04 pm.

Minutes: Motion made to approve the regular meeting minutes of November 19, 2015.
Moved: R. Blackburn; Second: R. Dawkins. Motion carried.

Funds Available: \$1,058.16

Workshop: None

Correspondence:

- None

New Business:

1 Broad Street/Paul Calcagno/Building Entrance

- 1 Broad Street building consist of two front entrances, each into separate parts of the building. Mr. Calcagno plans to re-install the original store front entrance on the left side of the building. R. Blackburn “photoshopped” a picture of the building mirroring the right side onto the left side, creating a visual of the proposed original store front entrance to the left side of the building (photo attached).
- The two side windows are roughly 18” less on the left of the building than on the right side of the building. Double doors and inner side windows will be the same on both entrances.
- Interior prep work for the reinstallation of the original store front entrance to be completed during the winter months.
- The availability of federal grants for this type of restoration was mentioned and suggested to Mr. Calcagno by K. Neilson.

- Motion made to approve the re-installation of the original store front entrance on the left side of the building meeting criteria under Chapter 75-7B (1, 2, 3, and 4) and 75-7C (1, 2, 3, 4, and 5). Moved: R. Dawkins; Second: R. Piwonka. Motion carried.
- A \$10 application fee was received from Mr. Calcagno.

Old Business:

Certificates of Appropriateness

- The current process of fully executed COAs was discussed. K. Neilson spoke with the Mayor, Village Attorney, and the Building Inspector/Code Enforcement Officer to determine if changes could be made relating to the signatures currently required on the COA, particularly the removal of the Code Enforcement Officer signature line, and with respect to the Village Code.
- R. Puckett, in discussion with the Village Attorney, stated it would be a code issue. According to code, the HPC approves/disapproves the work requested in the application according to HPC standards. The Code Enforcement Officer must then ensure the work is completed as approved by the HPC.
- Since a large number of COAs have not been signed off for project completion and some projects that have not been completed have been signed off, concern was had as to how to “enforce” the Code Enforcement Officer to perform his duties. R. Puckett, along with the Village Board to discuss this situation and report back to the HPC.
- K. Neilson requested J. Bujanow to reprint the COAs that were signed off prematurely by the Code Enforcement Officer as projects completed.
- Recommendation was made to issue a COA for each project on an individual’s application rather than combine the projects on one COA.
- R. Puckett requested to read the Village Code for clarification of the Code Enforcement Officer’s role in the COA. “...before any work can be performed in the Historic District, a COA must be obtained. ...it shall be the duty of the Code Enforcement Officer to inspect periodically any such work to ensure compliance.” K. Neilson asked if the Code specifically addresses the need for the Code Enforcement Officer to sign the COA. R. Puckett stated the Code does not say he has to sign the COAs.

Motion made to adjourn: 7:52 pm. Moved: K. Neilson; Second: R. Piwonka. Motion carried.

Jacqueline Bujanow, Secretary
Historic Preservation Commission